

Cleaning company \_\_\_\_\_ KVK Number \_\_\_\_\_

Date of clean \_\_\_\_\_ Disinfectant used \_\_\_\_\_

Property address of cleaning \_\_\_\_\_

Supervisor name \_\_\_\_\_ Signature \_\_\_\_\_

Please tick to confirm these items have been cleaned and disinfected

ITEMS		CONFIRMED
<b>GENERAL</b>		
<b>DOORKNOBS AND DOOR HANDLES</b>	<b>LIGHT SWITCHES</b>	
<b>FANS AND LAMP CHAINS</b>	<b>RAILINGS</b>	
<b>GARBAGE BINS INSIDE</b>	<b>REMOTE CONTROLS</b>	
<b>HAIRDRYERS</b>	<b>TABLETOPS AND WORKTOPS</b>	
<b>IRON BOARDS AND IRONS</b>	<b>THERMOSTATS</b>	
<b>KEYS</b>	<b>WINDOW SILLS AND WINDOW HANDLES</b>	
<b>KITCHEN</b>		
<b>APPLIANCES: COFFEE MAKER, TOASTER</b>	<b>MICROWAVE, OVEN, DISHWASHER, ETC</b>	
<b>CABINET HANDLES AND PULLS</b>	<b>KITCHEN SURFACES</b>	
<b>CONDIMENTS: OIL, SALT &amp; PEPPER</b>	<b>USED SPICES AND CONTAINERS</b>	
<b>HARD-BACKED CHAIRS</b>	<b>TABLE CHECKS</b>	
<b>KITCHENWARE THAT ISN'T DISHWASHER SAFE:</b>	<b>CERAMIC BOWLS, KIDS PLASTIC WARE ETC</b>	
<b>BATHROOM</b>		
<b>FAUCET HANDLES</b>	<b>DISPENSERS</b>	
<b>SHOWER CURTAINS AND DOORS</b>	<b>SHOWERS AND TUBS</b>	
<b>SINKS</b>	<b>TOILETS</b>	
<b>BEDROOMS</b>		
<b>HANGERS AND LUGGAGE RACKS</b>	<b>WARDROBE SURFACES AND HANDLES</b>	
<b>NIGHTSTANDS</b>	<b>REMOTE CONTROLS &amp; APPLIANCES</b>	
<b>BED HEAD BOARDS &amp; SIDES</b>		
<b>CLEANING APPLIANCES</b>		
<b>WASHER &amp; DRYER</b>	<b>VACUUM CLEANERS</b>	
<b>BRUSHES AND MOPS</b>		

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Acknowledgements from cleaning company, please tick the box to show acknowledgement.

**Ventilate rooms before you clean**

Allow fresh air to circulate for at least 30 minutes. If possible, leave all windows open during the entire cleaning process.

**Wash your hands thoroughly before and after each cleaning.**

Use soap and water, and scrub for at least 20 seconds. If that's not possible, use a hand sanitizer with at least 60% alcohol.

**Ventilate rooms before you clean**

Allow fresh air to circulate for at least 30 minutes. If possible, leave all windows open during the entire cleaning process.

**Wear disposable gloves while you clean**

Gloves should be thrown out after each cleaning and make sure to wash your hands immediately after gloves are removed.

**Wear protective face masks when cleaning**

Use a clean and different face mask for each property clean

**Reusable cleaning material and equipment**

All materials need to be machine washed at the highest heat setting appropriate for the material

**Clean, then disinfect**

Cleaning is when you use soap or detergent and water to remove dirt, germs and impurities. Disinfecting refers to the use of chemicals like bleach or alcohol to kill germs. Please ensure the cleaning involves both cleaning and disinfecting every area on the check list.

**Use the right disinfectant**

Diluted household bleach solutions, cleaning products with at least 70% alcohol and most common disinfectants registered by the Environmental Protection Agency are believed to be effective against the coronavirus.

**Don't forget about sofas, rugs, drapes and other soft, porous surfaces.**

Carefully remove any visible dirt or grime, then use the appropriate cleaner for the material. If possible, machine-wash items according to the manufacturer's instructions.

**Wash all linens at the highest heat setting recommended by the manufacturer.**

That includes bed sheets, mattress covers, hand and bath towels, kitchen towels and blankets. Wear gloves when handling dirty laundry.

**Clean and disinfect laundry baskets and hampers.**

Use a liner where possible, that is either disposable or machine washable. If not possible please sanitize thoroughly.

**Empty the vacuum cleaner after every cleaning.**

Disinfect the vacuum cleaner, along with other cleaning appliances like the dishwasher and washing machine.

**Remember to check the expiration dates on your supplies.**

Never mix household bleach with ammonia or other cleaning solutions-doing so can release toxic gases.

### **All disinfectant and cleaning products need to be listed here**

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**Please confirm all disinfectant and cleaning products are EPA-Approved or have been listed under the recommended guidelines of WHO, CDC or Aruba's DVG.**

**Please confirm all cleaning employees have been trained under the health and safety regulations required and the necessary protection has been provided.**

**Supervisor signature \_\_\_\_\_ date \_\_\_\_\_**